

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, December 11, 2023**

A regular meeting of the Board of Education was held on Monday, December 11, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 17, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti

Absent: Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella

3 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

**Ms. Paladino read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific

legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: None

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 245 students. He shared some good news with the board which included Mr. Dilorenzo's 7th grade homeroom as the Bulldogs of the Month for the best attendance for the month of November. He thanked Mrs. Criscione, staff and students who helped to organize a collection for the Community FoodBank of New Jersey during the month of November. The students raised money which helped NJ families in need during Thanksgiving and the holidays. He recognized and thanked the students who volunteered to participate in the student Chorus for the Township Tree Lighting Ceremony which was held on Friday December 1st. A special thank you to the music teacher, Mrs. Betyeman for leading and working with the students. The 1st Marking Period honor roll assembly was a great success and he congratulated Santiago Lliguizaca as the student of the 1st Marking period. Other matters discussed included; the district hosting its annual basketball tournament in January. He discussed the date of the district's reorg meeting, which will be held on January 3rd, 2024 at 6:30 p.m., the start of the negotiations with the subcommittee to begin discussing our proposal. He wished everyone a Happy Holiday season to the board, staff, students, parents, and the South Hackensack community.

Ms. Paladino asked if there were any questions on the resolutions presented. Ms. Davis inquired about the job descriptions being presented for approval. That information was provided to her. She questioned resolution #25 and #26 which she would like to discuss prior to approval.

Private Session:

Mr. Tornambe motioned, Mr. Donatello seconded to Private session @7:16 p.m. –  
Personnel/Student Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel/Student Matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Donatello motioned, Mr. Tornambe seconded, to return to public session @7:28 p.m.

**OLD BUSINESS:** Mr. Donatello inquired about the replacement of the banners hanging in the gym. Mr. Chirichella stated that this is being looked into and quotes have been requested.

**NEW BUSINESS:**

The following resolutions were moved by Mr. Donatello seconded by Mr. Paladino  
Ms. Davis abstained from Resolution #19 and #21

**EDUCATION**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:  
*Accept Monthly Discipline Report*

Month	In-School Suspensions
September 2023	1
October 2023	0
November 2023	2

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:

*Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)*

Month	HIB Incidents
September 2023	1
October 2023	1
November 2023	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:  
*The Monthly District Calendar\* (Attachment A )*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of Title I Comparability Report and Performance Report for school year 2022-2023.
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for the school year 2023-2024.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated ARP Safe Return to School Plan.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the extra curricular stipend for Melissa Betyeman for rehearsal and attendance of the Christmas Tree Lighting at a rate of \$35.00/hour not to exceed 10 hours.
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for the South Hackensack Strikers to use the gymnasium for their winter practices on Mondays and Wednesdays from 7:00pm-9:00pm and pending availability of the gym *(on file in the business office)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Little Ferry/South Hackensack (LFSH) Little League to use the gymnasium for their winter practices on Tuesdays from 7:00pm-9:00pm and pending availability of the gym *(on file in the business office)*
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contracted services with the South Bergen Jointure Commission for the school year 2023-2024

<b>Position</b>	<b>Annual Rate</b>
Music Teacher 40% share	\$38,827.95
BCBA 20% share	\$22,189.00

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<b><u>Name</u></b>	<b><u>Professional Development</u></b>	<b><u>Date</u></b>	<b><u>Cost</u></b>
Elizabeth DeRogatis & Jaymie Mainieiri	Maximize the Power of Guided Math for Grades K-3 Virtual	January 29, 2024	\$279.00

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for academic credit:

<b><u>Faculty Member</u></b>	<b><u>University</u></b>	<b><u>Session</u></b>	<b><u>Course</u></b>	<b><u>Credits</u></b>
Anna Kisker	Montclair University	Winter 2023	Critical Basics of Media and Technology Production - Course #503	3
	Montclair University	Spring 2024	Research Seminar in Literacy - Course #505	3
	Montclair University	Spring 2024	Case Studies of Reading Difficulties- Course #511	3

### **SPECIAL EDUCATION**

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contracted services with the South Bergen Jointure Commission for the school year 2023-2024 for the Special Education Program at a cost of \$228,434.64.
14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the placement of the Special Education students listed below for the 2023-2024 school year effective date December 4, 2023 to June, 2024

<b>Student ID#</b>	<b>School Attending</b>	<b>Tuition (Does not include Transportation)</b>	<b>Other Related Services</b>
0152	Brownstone School Start date: 12/4/2023	\$44,640.00	

## **PERSONNEL**

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated substitute list for the 2023-2024 school year.
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the job description for staff Accountant/Payroll.  
*(on file in the business office)*
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the job description for the Assistant to the Business Administrator.*(on file in the business office)*
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the job description for the National School Lunch Program & Certification Coordinator.*(on file in the business office)*
19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the job description for the Technology Coordinator. *(on file in the business office)*
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following individual for the 2023-2024 school year, effective January 11, 2024 to June 30, 2024.

<b>Name</b>	<b>Gross \$</b>	<b>Position</b>
Patricia Cozzitorto	\$12,000.00/prorated	Staff Accountant/Payroll

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following individual for the 2023-2024 school year, effective January 1, 2024 to June 30, 2024.

<b>Name</b>	<b>Gross \$</b>	<b>Position</b>
Steven Sheppard	\$52,000/prorated	Technology Coordinator

***\*pending paperwork***

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the appointment of the following individual for the 2023-2024 school year, effective December 4, 2023 to June 30, 2024.

Name	Gross \$	Position
Diana Molina	\$21,420/prorated	Teacher Aide

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following individual for the 2023-2024 school year, effective January 1, 2024 to June 30, 2024.

Name	Gross \$	Position
Robert Lemonie	\$42,273/prorated	Custodian

*\*pending paperwork*

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of Alfredo Aguilar - Business Administrator/Board Secretary at a prorated salary of \$109,200 effective January 1, 2024 to June 30, 2024

*\*pending executive county superintendent approval*

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Elizabeth DeRogatis to be paid \$40 an hour to work as a home instructor with student #862 for a total of 3 hours on November 20th and November 22, 2023.

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Nancy Imperatore to be paid \$40 an hour to work as a home instructor with student #862 for ten hours per week.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointments of the following faculty members for the Extended Curriculum Program for the school year 2023-2024 effective January 2024 through May 2024

Faculty	Maximum # of Days/Week
Lesley Carter	2x wk 30 minutes each subject area or 1x wk 60 minutes each subject area (up to 2 hours total)
Tatjana Castillo	
Laura Criscione	
Elizabeth DeRogatis	
Frank DiLorenzo	
Mary Gould	
Christopher Masullo	

***\*\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following high school student for community service to assist with the 2023-2024 basketball season:

Ryan Ruiz
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### **POLICY**

**NONE**

### **FINANCE**

29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the advertising of the 2024 Public Meeting calendar in The Record. *(Attachment B)*



30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay December 2023 bills.

31. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C )*

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
October 2023

32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

33. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of November 2023 in the amount of \$351,626.15 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

34. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of December 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

35. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for November 2023.

*(Attachment D )*

Fund 10	\$	748,486.59
Fund 20	\$	38,245.40
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	3,863.40
Total	\$	790,595.39

36. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

**Roll Call:**

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,  
Mr. H. Yannetti  
Nays: None  
Abstain: None  
Absent: Mr. T. Yannetti

**Resolutions Approved**

**OPEN PUBLIC HEARING:** Ms. Tsagaratos, a parent ,asked if the district would allow students to have a secret santa among the students in their classes. Mr. Chirichella stated that this is something that the classroom teacher can arrange on their own and would let the faculty decide if they would like to have one in their classrooms. She also inquired about the district having a Holiday program for parents to attend. Mr. Chinchilla informed her that a spring concert is something the district is currently working on with the staff.

**Adjournment:**

Meeting adjourned at 7:34 p.m.  
Moved by Mr. H. Yannetti, seconded by Mr. Tornambe  
All in favor  
Respectfully submitted,

Elizabete Schaefer  
Board Secretary